LABOR CLAIM FORM

Mfg/Supplier use only: RGA# _____

Jobber use only: RGA# _____ Warehouse Use Only: RGN# _____

3400 S Kelly, Edmond, OK 73013
Customer Service: 888-258-7369

All sections must be filled out entirely in order for your claim to be processed.

SERVICE FACILITY

Company Name: Account Number:

Contact Name: Phone: E-mail:

Address: City: St: Zip:

Technician Name:

JOBBER INFORMATION

Company Name: Account Number:

Contact Name: Phone: E-mail:

Address: City: St: Zip:

WAREHOUSE INFORMATION

Company Name: Account Number:

Contact Name: Phone: E-mail:

Address: City: St: Zip:

VEHICLE INFORMATION

VIN:

Production Date: Year: Make:

Model: Sub-Model:

Engine Size: ☐ Automatic ☐ Manual

☐ Front Wheel Drive ☐ Rear Wheel Drive ☐ Four Wheel Drive

☐ A/C ☐ Power Steering ☐ Power Brakes ☐ Turbo ☐ Diesel ☐ Hybrid ☐ Electric

Accident Involved: ☐ Yes ☐ No

CLAIM INFORMATION

Labor Cost: $ _____ Total Labor Hrs: _____

Parts Cost: $ _____ Labor Rate: $ _____

TOTAL Claim Amount: $ _____

Claim results to be sent to:

PRODUCT INFORMATION

Part Number:

Manufacturer:

Mileage At Installation: At Failure:

Date At Installation: At Failure:

Provide detailed description of product failure and collateral damage:

(If more space is required, use back side of form.)

CLAIMS WILL BE PROCESSED WHEN THE FOLLOWING ITEMS ARE ATTACHED TO THIS DOCUMENT:

- Original receipt with date of purchase (if warehouse requires)
- Copy of original work order with parts and labor bill
- Copy of warranty (redo) work order
- Alleged failed part(s)

I hereby certify that the information on this claim is true and correct and that I have included all required documents as evidence to this claim.

Installer: _____ **Installer Name** (please print) _____

Signature: _____ **Date:** _____

DISCLAIMER: Acceptance or payment of the claim does not indicate product failure was the fault of the manufacturer or distributor.

***Individual instructions are shown on the back of this form, if needed.
Form and best practices available on www.aftermarket.org.

Endorsed By: